



May 29, 2020

**MEMORANDUM**

**TO : ALL EMPLOYEES**

**SUBJECT: Implementation of the COVID-19 Response Protocol**

**A. INTRODUCTION**

1. The Office of the President issued Proclamation No. 922 dated March 08, 2020 "Declaring a State of Public Health Emergency Throughout the Philippines" was issued to mobilize governmental and non-governmental agencies which requires a whole-of-government response to undertake and implement urgent and critical measures to contain or prevent the spread of COVID-19, mitigate its effects and impact to the community, and prevent serious disruption of the functioning of the government and the community.
2. In response to this, the Department of Energy have issued **COVID-19 RESPONSE PROTOCOL** for the energy sector thru Administrative Order No. AO2020-05-0001 in order to protect the health and safety of all employees. This issuance is on top of the NEA Workplace Re-Entry Plan for the "New Normal" and the NEA Minimum Health Standards. The general framework of the Protocol focuses on the following six (6) key interventions/mitigation measures:
  - a. Prevention - pertains to disease control; or the reduction of disease incidence, prevalence, morbidity, or mortality to a locally acceptable level, resulting from deliberate efforts and continued intervention measures.
  - b. Detection - pertains to disease surveillance; or the ongoing systematic collection, analysis, interpretation, and dissemination of outcome-specific data for use in the planning, implementation, and evaluation of public health practice.
  - c. Isolation - pertains to the separation of ill or infected persons from others, to prevent the spread of infection or contamination.
  - d. Treatment - medical treatment, or the management and care of a patient for the purpose of combating disease, injury, or disorder. Restriction on activities is not considered treatment, unless the primary purpose of the restriction is to improve a worker's condition through conservative care.
  - e. Reintegration to the Workforce - allowing employees with clean bills of health to return to the workplace.
  - f. Adapting to the "New Normal" - pertains to the necessary occupational changes that need to be implemented in the medium term, to ensure the unhampered delivery of energy good and services, while protecting employees in the workplace.

## B. MANDATE/DIRECTIVES

1. Pursuant to Department of Energy Resiliency Policy entitled "Adoption of Energy Resiliency in the Planning and Programming of the Energy Sector to Mitigate Potential Impacts of Disasters" (DC2018-01-0001) dated January 17, 2018.
2. Pursuant to Department of Health (DOH) Administrative Order No. 2020-0015 entitled "Guidelines on the Risk-Based Public Health Standards for COVID-19 Mitigation" dated April 27, 2020.

## C. FACTS

1. The Republic Act No. 11469 "Bayanihan to Heal as One Act" was signed into law on March 24, 2020 granting the President additional authority to combat the 2020 coronavirus pandemic in the Philippines. Its goal is to flatten the curve of COVID-19 cases and buy more time for the preparation of the healthcare system for the long-haul fight as the world awaits for the vaccine.
2. The Enhanced Community Quarantine (ECQ) in Luzon was imposed by President Rodrigo R. Duterte on March 16 to April 16, 2020 and was extended until May 15, 2020. It was lowered to Modified Enhanced Community Quarantine (MECQ) in the National Capital Region from May 16-31, 2020 and subsequently eased to General Community Quarantine (GCQ) effective June 01, 2020. As such, the DOE and its attached agencies prepared and set appropriate guidelines and measures on how to respond to COVID-19 during the resumption of work in the offices.

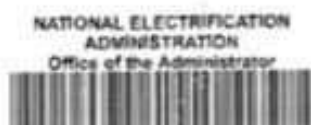
## D. IMPLEMENTATION OF THE PROTOCOL

The National Electrification Administration (NEA) shall adopt and implement the **COVID-19 RESPONSE PROTOCOL** (Administrative Order No. AO2020-05-0001).

The NEA shall ensure compliances to the issuance including preparation of relevant checklists, daily monitoring toolkits, and the establishment of a feedback mechanism.

As such, all employees are required to adhere to the attached provisions/guidelines of the COVID-19 Response Protocol.

  
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Administrator



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